

IT budget

Board meeting checklist

Company: _____ Year: _____ Date: _____

Presenter: _____ Option: _____

☐ Every major initiative states what the company will achieve, by how much and by when.

☐ Every major initiative has a business co-owner and a measured baseline.

☐ The budget separates run, improve and transform, with a comparison against 2026.

☐ Confirmed or planned savings that fund initiatives are identified separately.

☐ Finance has reviewed and accepted the financial assumptions.

☐ The business case gives conservative, base and optimistic ranges.

☐ Applicable NIS2 work has a costed plan and deadlines.

☐ Three budget scenarios explain what leaves or enters the plan.

☐ Results of the 2026 investments have been reported.

☐ The main presentation fits roughly fifteen minutes, with details in appendices.

Open items / owner / deadline
